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GENERAL SERVICES ADMINISTRATION

[OMB Control No. 3090-0027]

[Docket 2011-0001; Sequence 8]

**General Services Administration Acquisition Regulation;
Information Collection; Contract Administration, Quality
Assurance (GSAR Parts 542 and 546; GSA Form 1678 and GSA Form
308)**

AGENCY: Office of the Chief Acquisition Officer, GSA.

ACTION: Notice of request for comments regarding an extension to an existing OMB clearance.

SUMMARY: Under the provisions of the Paperwork Reduction Act, the General Services Administration will be submitting to the Office of Management and Budget (OMB) a request to review and approve an extension of a previously approved information collection requirement regarding contract administration, and quality assurance.

Public comments are particularly invited on: Whether this collection of information is necessary and whether it will have practical utility; whether our estimate of the public burden of this collection of information is accurate and based on valid assumptions and methodology; and ways to enhance the quality, utility, and clarity of the information to be collected.

DATES: Submit comments on or before: [Insert date 60 days after date of publication in the Federal Register].

FOR FURTHER INFORMATION CONTACT: Ms. Dana Munson,
Procurement Analyst, General Services Acquisition Policy
Division, at (202) 357-9652 or via e-mail to
dana.munson@gsa.gov.

ADDRESSES: Submit comments identified by **Information
Collection 3090-0027, Contract Administration and Quality
Assurance (GSAM Part 542 and Part 546; GSA Form 1678 and
GSA Form 308)**, by any of the following methods:

- Regulations.gov: <http://www.regulations.gov>.

Submit comments via the Federal eRulemaking portal by
inputting "Information Collection 3090-0027, Contract
Administration and Quality Assurance (GSAM Part 542 and
Part 546; GSA Form 1678 and GSA Form 308)", under the
heading "Enter Keyword or ID" and selecting "Search".
Select the link "Submit a Comment" that corresponds with
"Information Collection 3090-0027, Contract
Administration and Quality Assurance (GSAM Part 542 and
Part 546; GSA Form 1678 and GSA Form 308)". Follow the
instructions provided at the "Submit a Comment" screen.
Please include your name, company name (if any), and
"Information Collection 3090-0027, Contract
Administration and Quality Assurance (GSAM Part 542 and
Part 546; GSA Form 1678 and GSA Form 308)", on your
attached document.

- Fax: 202-501-4067.
- Mail: General Services Administration, Regulatory Secretariat (MVCB), 1275 First Street, NE, Washington, DC 20417. ATTN: Hada Flowers/IC 3090-0027, Contract Administration and Quality Assurance (GSAM Part 542 and Part 546; GSA Form 1678 and GSA Form 308).

Instructions: Please submit comments only and cite Information Collection 3090-0027, Contract Administration and Quality Assurance (GSAM Part 542 and Part 546; GSA Form 1678 and GSA Form 308), in all correspondence related to this collection. All comments received will be posted without change to <http://www.regulations.gov>, including any personal and/or business confidential information provided.

SUPPLEMENTARY INFORMATION:

A. Purpose

Under certain contracts, because of reliance on contractor inspection in lieu of Government inspection, GSA's Federal Supply Service (FSS) requires documentation from its contractors to effectively monitor contractor performance and ensure that it will be able to take timely action should that performance be deficient.

B. Annual Reporting Burden

Respondents: 4,604

Total Responses: 116,869

Total Burden Hours: 7,830

OBTAINING COPIES OF PROPOSALS: Requesters may obtain a copy of the information collection documents from the General Services Administration, Regulatory Secretariat (MVCB), 1275 First Street, NE, Washington, DC 20417, telephone (202) 501-4755. Please cite OMB Control No. 3090-0027, Contract Administration, Quality Assurance (GSAR Parts 542 and 546; GSA Form 1678, and GSA Form 308), in all correspondence.

Dated: December 9, 2011

Joseph A. Neurauter,
Director, Office of Acquisition Policy &
Senior Procurement Executive.

[Billing Code: 6820-61]

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